

BOARD OF COUNTY COMMISSIONER'S

MINUTES

JUNE 29, 2015

Rod Cleveland led in Prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 29th day of June 2015 in the meeting Room 200 of the Cleveland County Office Building by Chairman Darry Stacy. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Melinda Duke, Susan Reese, Brian Jenkins, Susan Moffat, Shelley Taylor, Rhett Burnett, Roger Lalli, Christine Cartmell, Michael Brestovansky and John Roberts.

After the reading of the minutes of the Regular Meeting of June 22, 2015 and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

A. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **award** as per bid summary to multiple vendors and where low bidder is not awarded there is an explanation for **Bid#BE-1719** – One Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2015 through June 30, 2016

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

2. Chairman Darry Stacy called for discussion of the **Insurance Proposal** submitted by Steve Owens Insurance Group for property and liability coverage and any other property and casualty insurance issues. Assistant District Attorney Jim Robertson addressed the Board stating that the need for the County to consider a new insurance provider arose from critical and potentially damaging changes that were implemented last year in renewal documents from ACCO, the County's current insurance provider. Concerns included ACCO's exclusion of coverage for sexual assaults, ACCO's

assertion that they are not an insurance company and are therefore not governed by the rules and regulations of the Oklahoma Insurance Commission, and ACCO’s limitations of the County’s legal remedies in the event of a claim dispute. Based on those concerns, this Board referred to the Budget Board for consideration of a potential change of insurance providers. The Budget Board, Jim Robertson, and Purchasing Agent Melinda Duke discussed this and the Budget Board recommended that the Board of Cleveland County Commissioners seek proposals for insurance coverage for Cleveland County. The Board of County Commissioners ultimately selected Steve Owens Insurance and Roger Lalli to explore the county’s options in this regard. Roger Lalli completed this task by obtaining quotes and the lowest quote was from OneBeacon Insurance Group. Based upon, Roger Lalli’s proposal from OneBeacon, Jim Robertson then advised the Board of the advantages of selecting OneBeacon as Cleveland County’s insurance provider. OneBeacon is an insurance company and is governed by the Oklahoma Insurance Commission which preserves all of Cleveland County’s rights and remedies. Therefore, if the county carries a policy with OneBeacon and something goes wrong all the county’s legal rights and obligations are preserved in the event the county has to dispute a claim and/or pursue legal action. Whereas, ACCO has deprived the county of its rights in that respect. Furthermore, OneBeacon will provide adequate coverage for sexual assaults, one of the biggest liabilities for a county. Upon the recommendation of Assistant District Attorney Jim Robertson, Darry Stacy moved, seconded by Harold Haralson, to **accept** the Insurance Proposal from Steve Owens Insurance Group and to **switch** to OneBeacon Insurance Group for property and liability coverage. The vote was: Darry Stacy, yes; Rod Cleveland, no; Harold Haralson, yes. Motion carried.

B. Items of Business:

1. Chairman Darry Stacy called for an update on the **Midwest Wrecking** schedule to demolish the building at 203 S. Jones, Norman, OK. He said that Bryan Gann was not able to make it to the meeting today; however, he did give the Board a memo stating that the plans are that demolition will begin on July 6, 2015 after the July 4th weekend and if there are any problems with the permitting Bryan Gann will come to the next meeting and give the Board an update as to when the actual demolition will occur.

Consent Items: Harold Haralson moved, seconded by Rod Cleveland, to **approve** Items No. 2 through No. 36 with the **exception** of No. 33, “C” which will be taken separately and that these are **Consent Items** and are routine in nature as follows:

2. **Contract** between Cleveland County District #1 and Del Nero Communications Management, LLC to provide monthly wireless internet services in the amount of \$1,200.00 per year. The contract is to be effective July 1, 2015 through June 30, 2016.

3. **Contract** between Cleveland County District #2 and Del Nero Communications Management, LLC to provide monthly wireless internet services in the amount of \$600.00 per year. The contract is to be effective July 1, 2015 through June 30, 2016.
4. **Contract** between Cleveland County District #3 and Del Nero Communications Management, LLC to provide monthly wireless internet services in the amount of \$600.00 per year. The contract is to be effective July 1, 2015 through June 30, 2016.
5. **Renewal of the Shared Cost Agreement** between the Cleveland County Commissioners on behalf of the Cleveland County Treasurer and the Cleveland County Clerk and COX Communications for shared internet service CBI 25 – 25 Mbps x 5 Mbps at \$144.95 per month beginning July 1, 2015 through June 30, 2016. The County Treasurer will pay for the even months and the County Clerk will pay for the odd months.
6. **Standard Service Contract** between the Board of County Commissioners on behalf of the Cleveland County Treasurer’s Office and COX Communications for Cox Business Cable Service in the amount of \$25.24 per month for the period July 1, 2015 through June 30, 2016.
7. **Annual Maintenance Agreement Renewal** between the Board of County Commissioners on behalf of the Cleveland County Treasurer’s Office and R.K. Black for service on (2) Kyocera KM5035 Digital Copiers with a per copy charge of \$0.0135 per copy (billed quarterly) for the period July 1, 2015 through June 30, 2016.
8. **Annual Maintenance Agreement Renewal** between the Board of County Commissioners on behalf of the Cleveland County Treasurer’s Office and Konica Minolta for parts, labor, drum, and supplies on (2) Konica Minolta Bizhub C452 and (5) Konica Minolta C360. Black and White copies will be billed at \$0.0071 each and Color images billed at \$0.049 each for the period July 1, 2015 through June 30, 2016.
9. **Agreement for Services** between Cleveland County Assessor’s Office and Harris Systems USA, Inc. to provide Realware Support service in the amount of \$7,500.00 for the period July 1, 2015 through December 31, 2015.
10. **Contract** between the Cleveland County Sheriff’s Department and ESW Correctional Healthcare LLC, for Medical Staffing and Administration in the F. DeWayne Beggs Detention Center from July 1, 2015 through June 30, 2016.
11. **Contract** between the Cleveland County Sheriff’s Department and bfac.com to provide annual service for business texting and mobile app for an annual fee of \$3,100.00 and the Fast Track Option which is a one-time fee of \$399.00 for the period July 1, 2015 through June 30, 2016.

- 12. Service Agreement** between Cleveland County Sheriff’s Department and US Fleet Tracking to provide 24 hour monitoring and tracking of vehicles of the Cleveland County Sheriff at a cost of \$29.95 per vehicle per month for the period of July 1, 2015 to June 30, 2016. There will be between seven (7) to eighty (80) vehicles equipped with US Fleet Tracking modules. US Fleet Tracking will supply the necessary hardware/software modules for each vehicle at no cost to the Cleveland County Sheriff, with the agreement that if the county decides to cancel, all hardware will be returned to US Fleet Tracking.
- 13. Agreement** between the Cleveland County Board of County Commissioners and Cleveland County Pre-Trial to provide Pre-Trial release services, supervision, and electronic monitoring of persons placed on the program by a Judge of the District Court for the period July 1, 2015 through June 30, 2016 to be paid monthly with an annual fiscal cap of \$365,000.00.
- 14. Agreement** between the Cleveland County Board of County Commissioners and Oklahoma Department of Agriculture Food & Forestry Wildlife Service Division for Predator and Rodent Services in the amount of \$2,400.00 for the period July 1, 2015 through June 30, 2016.
- 15. Commercial Service Agreement** between the Cleveland County Fairgrounds and Schendel Pest Services in the amount of \$40.00 per month for the period July 1, 2015 through June 30, 2016.
- 16. Maintenance Agreement** between Cleveland County OSU Extension Office and Oklahoma Copier Solutions for Model Sharp MX514IN Digital Copier. Monthly cost per copy is \$.008 per copy Black and White and \$.006 per Color copy effective July 1, 2015 through June 30, 2016.
- 17. Annual Maintenance Agreement Renewal** between The Board of County Commissioners on behalf of Cleveland County Treasurer’s Office and Business Imaging Systems, Inc. for Platinum Software Maintenance on A2iA Check Reader, Application Xtender V6.0, two (2) Application Xtender V6.5, four (4) Kofax Capture 75K/Month, six(6) Kofax Capture Concurrent Stations, five (5) Kofax Capture 25K/Month, two (2) MasterScan Desktop User, MasterScan Media Distribution, three (3) Kofax Capture VRS Elite, for total annual software maintenance in the amount of \$17,922.62. The Platinum Hardware Maintenance is on three (3) Canon DR-6010 Scanner, CR 180 Check Transport Scanner, and Dell Poweredge R610C, for total annual hardware maintenance in the amount of \$3,385.88. This agreement term is from July 1, 2015 through June 30, 2016.
- 18. Amendment No. 5** to Operating Agreement with Aramark Correctional Services, LLC and the Cleveland County Sheriff’s Office to provide food services at the F. DeWayne Beggs Detention Center for July 1, 2015 through June 30, 2016.
- 19. Service Agreement** for On-Site Telephone Software service between the Board of Cleveland County Commissioners on behalf of the Cleveland

County Clerk and A.E.C. Solutions for technical support on the Jantek Time and Attendance Software System for an annual rate of \$500.00 for the period July 1, 2015 through June 30, 2016.

- 20. Annual Maintenance Agreement Renewal** between the Board of County Commissioners on behalf of the Cleveland County Clerk and ARC for OCE Plot Wave 300, #330103619 at a monthly rate of \$139.00 and includes 1000 square feet per month with overage charges of \$.0820 per sq. ft. The term is July 1, 2015 through June 30, 2016.
- 21. Maintenance Agreement** between Cleveland County Clerk and GET Imaging, Inc. to provide services for transfer of imaging computer documents to microfilm in accordance with the terms and conditions of County Bid No. CC-1675. Contract period is July 1, 2015 through June 30, 2016.
- 22. Renewal of Contract** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Clerk and OneSource Managed Services for maintenance of (2) HP 602X, ID#41316 and ID#41317 at a no base cost \$.0151 per print billed monthly or quarterly for services performed. Term is July 1, 2015 through June 30, 2016.
- 23. Annual Maintenance Agreement Renewal** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Clerk and OneSource LLC for 1 HP Scanjet Ent. 7000nx Doc. Capture Workstation, ID#41431, S/N: SG23TF101D. The maintenance agreement will cover all parts and labor with the exception of maintenance kits at an annual rate of \$299.50. The term is July 1, 2015 through June 30, 2016.
- 24. Standard Service Contract** between the Board of Cleveland County Commissioners on behalf of the County Clerk and R.K. Black for total care maintenance for Source Tech 9620 printer. The contract is \$60.75 per quarter and includes 4,500 prints per quarter with an overcharge of \$.0135. This rate includes all parts, labor, toner and internal consumables. Paper is excluded. The term is from July 1, 2014 through June 30, 2015.
- 25. Annual Maintenance Agreement Renewal** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Clerk and Underground Vaults & Storage, Inc. for Economy Archives Hard Copy/X-rays at a rate of \$2.88 per cubic foot per year and for Environmentally Controlled Vault Storage for Electronic Media/Micrographics at a rate of \$37.50 per cubic foot per year. The term is July 1, 2015 through June 30, 2016.
- 26. Service/Maintenance Agreement** between the Board of County Commissioners on behalf of the Cleveland County Clerk’s Office and Oklahoma Copier Solutions to provide Printer and Copier Maintenance of six

(6) copier/printers for the period July 1, 2015 through June 30, 2016.
Two (2) MX-2600N I.D. #003043 and I.D. #002109 at \$.013 per B/W copy and \$.062 Color copy.
Two (2) MX-M283N I.D. #005328 and I.D. #004600 at \$.005 per B/W and Color copies.
Two (2) MX-M620N I.D. #002625 and I.D. #002626 at \$.0075 per B/W and Color copies.

27. Service /Maintenance Agreement between the Board of County Commissioners on behalf of the Cleveland County Sheriff’s Office and Oklahoma Copier Solutions to provide Copier Maintenance of (4) copiers for the period July 1, 2015 through June 30, 2016.

One (1) Sharp ARM450NXA, ID#001543 at \$0.009 per copy
One (1) Sharp MX4101N, ID#, ID#001745 at \$0.0125 for black & white copies and \$0.062 per color copies.
Two (2) MX450IN, ID#002296 and ID#002664 at \$0.009 per black & white copy and \$0.062 per color copy.

28. Agreement between The Board of County Commissioners and Alternative Dispute Resolution System of the State of Oklahoma by and through the Administrative Director of the Courts for the purpose of providing partial state funding for the operation of a dispute mediation program in Cleveland County known as Early Settlement Central Cleveland County Program. Cleveland County is providing office space only. The Agreement shall be effective July 1, 2015 through June 30, 2016.

29. Standard Service Agreement between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer and Eureka Water Company in the amount of \$6.20 per 5 gallon water bottle for the period July 1, 2015 through June 30, 2016.

30. Resolution to declare the following property sold at county auction on May 15, 2015 for the Building Maintenance Department:

#SM301-5 2001 Purple Dodge Cargo Van
#SM301-6 1994 Grey Cheyenne Pickup Truck

31. Resolution to declare the following property sold at county auction on May 15, 2015 from the County Clerk’s Office.:

#F222-116 Computer Tower	#F222-114 Computer Tower
#F222-118 Computer Tower	#F222-112 Computer Tower
#F222-108 Computer Tower	#F222-110 Computer Tower
#F213-27 Lexmark Printer T644	#F222-115 Computer Tower
#F222-125 Computer Tower	#F222-76 Computer Monitor
#F222-8 Computer Monitor	#F222-86 Computer Monitor
#F222-90 Computer Monitor	#F222-91 Computer Monitor

(The following are Black Chairs)

#F102-163	#F102-166	#F102-168	#F102-165
#F102-158	#F102-149	#F102-156	#F102-141
#F102-150	#F102-143	#F102-152	#F102-138

#F102-160 #F102-151 #F102-87 #F102-154

#F102-162

(The following are Brown Chairs)

#F102-93 #F102-101 #F102-79

(The following are Burgundy Chairs)

#F102-128

(The following are Blue Chairs)

#F102-90

(The following are Modular Desk)

#F105-67 #F105-68 #F105-69 #F105-71

#F105-72 #F105-73 #F105-74 #F105-75

#F105-76 #F105-77 #F105-78 #F105-79

#F105-80 #F105-81 #F105-82 #F105-83

#F105-84 #F105-86 #F105-87 #F105-88

#F105-89 #F105-90 #F105-93 #F105-94

#F105-70 Credenza Desk #F223-7 Keyboard Storage

#F246-4 Electric Clock

32. Approval of Interlocal Agreement between the City of Norman and Cleveland County on the 2015 Justice Assistance Grant (JAG) Program Application.

33. Interlocal Agreements between the Board of County Commissioners and of Cleveland County and the following Cities, Towns, School Districts and Tribes for the Fiscal Year 2015-2016:

- a. City of Lexington
- b. City of Moore
- d. City of Noble
- e. Town of Slaughterville
- f. City of Oklahoma City
- g. Oklahoma Department of Wildlife Conservation

34. Approval of the following Cash Fund Appropriations:

- a. Juvenile Drug Court Revolving Fund \$ 149.14

35. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 14/15

General:

15-0004-F2	15-0005-F2	15-0008-F2	15-0024-H2
15-0084-B2A	15-2582-B2A	15-2765-B2A	15-2859-CCJC2
15-3112-B2A	15-3461-E2	15-3750-E2	15-3825-CCJC2
15-3912-K2	15-4655-SL2	15-4796-B2A	

Highway:

15-0054-T2A	15-0058-T2A	15-0066-T2A	15-0154-T2A
15-0162-T2A	15-0437-T2A	15-0446-T2A	15-0456-T2A
15-0496-T2A	15-0896-T2A	15-0949-T2A	15-0978-T2A
15-1096-T2A	15-1099-T2A	15-1101-T2A	15-1418-T2A
15-1745-T2A	15-2119-T2A	15-2249-T2A	
15-2315-T2A	15-2561-T2A	15-2648-T2A	15-2650-T2A
15-2651-T2A	15-2739-T2A	15-2873-T2A	15-3024-T2A
15-3110-T2A	15-3174-T2A	15-3350-T2A	15-3395-T2A
15-3399-T2A	15-3517-T2A	15-3519-T2A	15-3521-T2A
15-3584-T2A	15-3915-T2A	15-3916-T2A	15-3969-T2A
15-3973-T2A	15-3993-T2A	15-4295-T2A	15-4495-T2A
15-4498-T2A	15-4736-T2A	15-4849-T2A	

Health:

15-0241-MD2	15-0315-MD2	15-0321-MD2	15-0328-MD2
15-0369-MD1C	15-0370-MD1C	15-1952-MD2	15-2696-MD2
15-3654-MD2	15-3662-MD2		

Sheriff Jail:

15-4914-CFBJ2

Sheriff Service Fee:

15-4591-CFB2

36. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 14/15

a. General Fund	\$ 61,575.25
b. Highway Fund	\$ 50,940.76
c. Health Fund	\$ 21,425.30
d. Sheriff Service Fee Fund	\$ 3,172.52
e. Sheriff Commissary Fund	\$ 12,944.64
f. Sheriff Jail Fund	\$ 26,288.24
g. Sheriff Mobile Command Center Fund	\$ 15.67
h. Sheriff Property Forfeiture	\$ 759.45
i. Sheriff Revolving Fund	\$ 1,838.75
j. Treasurer Certification Fee Fund	\$ 847.33
k. County Clerk Preservation Fee Fund	\$ 12,090.75
l. Safe Room Grant Fund	\$ 19,990.00
m. STOP Violence Against Women Fund	\$ 7,658.37
n. Fair Board Fund	\$ 3,053.54

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT DOCKET.

Chairman Darry Stacy moved, seconded by Harold Haralson, to **table** until a later date the approval of an Interlocal Agreement between the Board of County

Commissioners and of Cleveland County and the following City for Fiscal Year 2015-2016:

Item No. 33, “c.” City of Norman

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

C. There was no **new business** to come before the Board for discussion.

D. During **Commissioner’s Discussions** regarding **County Business**, wishes for a safe and Happy 4th of July was given as the Board discussed road openings on many of the county roads that were previously closed for repairs.

E. There were no **comments** made by the **Public**.

F. There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 1:09 pm. Harold Haralson seconded the motion.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.